

School Leadership Team Minutes

Date: 9/30/19

Attendees: Amanda Lee, Greg Owen, Benjamin Smith, Sarah Sims, Patti Lombardi, Kayleen Pugh, Lara Metcalf, Helen Malone, Angie Matthews, Kim Thompson & John A. Serrano

John A. reviewed the agenda and the main focus of the meeting will be to get feedback/input from the school team members on the remaining three STAPs (Bilingual/Language Planning, CTAE/STEM & Cultural Responsiveness)

Divided the team members into three working groups and the groups used the guiding questions from the STAP checklist to guide group discussions.

Group feedback:

- Recommended that a new action step be added to the bilingual STAP to have the bilingual consultant, Nancy Kelly Jones provide modeling activities related to effective bilingual strategies as an option for teachers. This will be geared for students with additional disabilities.
- Helen clarified that one of the main action steps in CTAE/STEM SIP should be removed (Increase parent awareness about CTAE through marketing & designate dates for families to come to school to learn more about CTAE). John A. indicated that he would remove it from the SIP *[in case it cannot be removed from the online version, he will flag it to indicate that the action step is discontinued]*
- Helen will continue to make changes/updates to the CTAE/STEM STAP; shared that the team will work on setting up a Trades Fair sometime in winter. Will work on distributing the critical thinking rubric that will be used during the STEAM elective classes. This will be used to gather baseline data twice per month with specific grades/students.
- Recommended that a new action step be added to have the Diversity Committee meet before October 15th to discuss roles and expectations before meeting with the consultant on October 15th.

John A. shared that the next meeting date is on October 21 but he tentatively added another meeting date- Wednesday, October 9th as an option. Asked the group if they preferred to have a second meeting in October. Some members indicated that they would not be available on the 21st due to a conference. He will send out an updated invitation for Wednesday, October 9th to see if the number of attendees will be sufficient for both meeting dates.